

**Information Brochure  
for  
Admission to  
The 4-Year (8-Semester) Full-Time  
BHMCT (Hotel Management)  
Program 2021-2025  
at its  
Mesra Campus**



**BIRLA INSTITUTE OF TECHNOLOGY**  
(Deemed to be University u/s 3 of UGC Act 1956)  
**MESRA RANCHI – 835215 (Jharkhand)**  
[www.bitmesra.ac.in](http://www.bitmesra.ac.in)

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## **IMPORTANT DATES**

<b>Filling of online application form commences from</b>	<b>26<sup>th</sup> March 2021</b>
<b>Last date for submission of Application Form</b>	<b>20<sup>th</sup> June 2021</b>
<b>DATE OF WRITTEN TEST / ONLINE TEST</b>	<b>5<sup>th</sup> July 2021 From: 10:00 am to 12:00 Noon (Sunday)</b>
<b>DATE OF INTERVIEW</b>	<b>5<sup>th</sup> July 2021 From: 2:00 pm onwards (Sunday)</b>
<b>Declaration of Result</b>	<b>6<sup>th</sup> July 2021</b>
<b>Classes will commence from the 3<sup>rd</sup> week of July 2021 (Exact date will be announced at later stage)</b>	

### **Important Note:**

1. All dates mentioned above are tentative, and liable to be changed. Hence, please check Institute website periodically.

## 1. Admission to BHMCT program 2021 - an Introduction

Bachelor of Hotel Management & catering Technology (BHMCT) program at the Birla Institute of Technology, Mesra, Ranchi is of 4 years duration.

The Department of Hotel Management & Catering Technology was established at BIT, Mesra in the year 2003, in keeping with the multifarious scope of hoteliering as culinary art, guest services, accommodation management and adding value to a meaningful hospitality environment. It is a department with a mélange of faculties from academics and industry. The Department offers 4 Year Bachelor of Hotel Management & Catering Technology (BHMCT) program, which is approved by AICTE. The program is a balanced combination of all core operational areas of Hotel Industry and management substance yet follows a unique pedagogical approach that is its hallmark. It includes a robust syllabus based on choice-based credit system (CBCS).

### **Vision of the Department:**

To become a globally recognized hospitality institution for creating skilled human resource to meet the professional Hospitality Industry needs across the globe.

### **Mission of the Department:**

To create salubrious environment to provide excellent state of the art facilities meeting the hospitality industry requirement.

- To provide excellent technological support to bridge the gap between academic and industry to fulfill the overall academic need of the society.
- To ensure all round development of the students and to create a platform for turning out hospitality professional who can assume leadership position in society.
- To provide high quality course structure to enable qualified professionals to meet the hospitality needs globally.
- To develop effective teaching skill and research potentials of the faculty members.

The foremost objective of the Department is to produce the most competent hospitality professionals to fill various positions in the emerging hospitality sectors. The emphasis is laid on practical application of theoretical lessons in all four core areas through training, laboratory work, hands-on workshops, theme parties, projects and study tours. Students are encouraged to learn and undertake research activities during their course. All students go on “Industrial Exposure Training” for 18 weeks in various Star Hotels as a part of their curriculum. Apart from Industrial Training, students also go for vocational training in between their semester break.

The Department has various well-equipped laboratories such as Food Production Laboratory, Food and Beverage Service Laboratory, Accommodation Operation Laboratory, Front Office Laboratory & Training Bakery. The Departmental and Central library provide access to a wide range of hospitality and tourism related books, magazines and research journals including on-line journals to students and faculty members.

The Department has a biannual blind refereed national research journal, both printed and online - “JOHAR- a Journal of Hospitality Application and Research”, the first of its kind in India. It is being published by Publishing India Group, India.

The Department regularly organizes workshops, theme parties and events, for the overall development of students and to provide real life experiences in the field of event management. Lectures by professionals from hotel industry are also regularly organized for the benefit of students.

## 2. Eligibility Criteria & Selection Procedure

Candidates must have passed Class 12 / Intermediate or equivalent qualifying examination with 50% (45% for SC/ST) marks in Class 12 / Intermediate or equivalent qualifying examination with English as a subject.

**Appearing candidates may also apply, subject to production of marksheet with requisite percentage of marks in Class 12 at the time of Entrance Test and Interview.**

### Notes:

- Only those candidates whose date of birth falls on or after 1<sup>st</sup> October 1996 in case of General / OBC category and 1<sup>st</sup> October 1991 in case of SC/ST are eligible for admission. Date of Birth as recorded in the Secondary Education Board Class X (High School) certificate only will be considered as authentic.
- Candidates with foreign diplomas should see the EdCIL website for equivalence (<http://www.edcil.co.in>), and if required should obtain an equivalence certificate from the evaluation division of the AIU (website <http://www.aiuweb.org>).
- In case any Board awards grades instead of marks, the calculation of equivalent marks would be based on the procedure prescribed by the Board.
- At the time of reporting for admission & document verification, selected candidates will be required to produce originals of Pass Certificate of Class 10, Marksheets of Class 10 and Class 12 showing requisite minimum marks, as well as Caste or Special Category certificates in proper format signed by appropriate authority (please see instructions).
- At any level of the studies [Class X or Class XII], a candidate / applicant must have passed all the required subjects at that level from the same Board.

### Selection Procedure:

**The selection will be based on performance of the candidate in the Written test / Online test and Interview conducted by the Institute.** However, candidates must meet the age criteria and other minimum academic requirements (see Eligibility Criteria above).

### 3. How to Apply

#### **How to Apply:**

1. To fill online application form, click on the link “**CLICK HERE TO APPLY ONLINE**” to register for the program and create password for the application process. Do not share the password with anybody. [Please see instructions for filling online application form.](#)
2. Eligible candidates must complete and submit the application form online only [link available on the Institute website [www.bitmesra.ac.in](http://www.bitmesra.ac.in)].
3. Pay application fee of Rs.1,500/- (General/OBC/EWS candidates) and Rs.1,000/- (SC/ST candidates) through ICICI payment Gateway (candidates may use net banking / debit card / credit card of any nationalized bank) till the last date of application process. **Fee once remitted shall not be refunded.**
4. **Candidates should proceed to fill the Online Application Form only after they satisfy themselves that they fulfill all the eligibility criteria.**

#### **Form / Application Numbers**

The Form / Application numbers on each online application form may be noted and cited in correspondence, if required.

#### **Written Test / Online Test, Interview and Admission:**

**List of shortlisted candidates to be called for Written Test / Online Test, Interview and admission will be notified on the Institute website as per schedule mentioned above.**

#### 4. Required List of Documents

[This page may be printed for your own convenience and easy reference]

Candidates are required to carry the following documents in original during reporting for interview along with a set of photocopies of the same.

1. A print-out of the duly completed online form (original copy)
2. One recent colour photograph - [same as uploaded on the form]
3. Following documents / certificates in original:
  - a) Pass certificate of Class 10
  - b) Marksheet of Class 10
  - c) Marksheet of Class 12 / Intermediate or equivalent
  - d) Caste certificate (if applicable), which **should be in proper format and signed by appropriate authority of rank not less than SDO.**
  - e) Candidates belonging to other special category [Person with Disability / Kashmiri Migrant/ Economically Weaker Section] must provide photocopy of certificate in proper format from appropriate authority.
  - f) Photo identification: (Driving license, Passport, PAN Card, Voter ID, College ID, Aadhaar Card, Employee Identification Card are acceptable).

**Note: No candidates will be permitted to appear in the interview without all above documents.**

## 5. Availability of seats and Reservation Norms

Total number of seats to be offered in the session 2021-22

Program	No. of seats to be offered
BHMCT	60

### Reservation Norms:

1. For all programs at the Institute which are supported by any of the respective State Governments, the reservation criteria for the state quota are as per the norms of the respective State Government.
2. For all other programs the reservation criteria for SC & ST are as per the statutory norms of Central Govt. (SC -15% & ST - 7.5%)
3. The Institute observes statutory reservation for Persons with Disability (5%).
4. Upto 1 seat may be allotted to the candidates who are Sons or Daughters of Kashmiri Migrant who otherwise have qualified for admissions.
5. Upto 10% seats (over and above of sanction intake) are reserved for candidates belonging to Economically Weaker Section (EWS).
6. 50% of the total seats are reserved for candidates who have passed their qualifying examination (Class 12) from Jharkhand State. (The “State of Eligibility” of a candidate for the purpose will be determined based on location of his/her School / College where s/he has passed the qualifying examination.

[In case sufficient numbers of suitable candidates from any group are not available, the Institute reserves the right to fill the seats from the other group].

However, the final reservation proportion will depend on notification, if any, issued by competent authority and as accepted by the Institute.

#### Notes:

1. The Institute reserves the right to lower the intake in a program without showing any reason.
2. The Institute also reserves the right not to offer a program in case the number of students found to be eligible / admitted is less than 50% in number.
3. Please see our website <http://www.bitmesra.ac.in>. for course syllabus / any other matters related to admission procedures.

Examples for writing the name of State while filling the application form:

	State of Eligibility
Qualifying examination (Class XII) from Jharkhand	Jharkhand
Qualifying examination (Class XII) from Rajasthan	Rajasthan
Qualifying examination (Class XII) from West Bengal	West Bengal
Qualifying examination (Class XII) from Uttar Pradesh	Uttar Pradesh
Qualifying examination (Class XII) from Delhi	Delhi



## 6. Financial Information

### Fees payable [In INR] for the full-time Hotel Management (BHMCT) Program at Mesra Campus for 2021 Batch

#### Fee payable at the time of admission and in each subsequent semester

Particulars	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester	3 <sup>rd</sup> Semester	4 <sup>th</sup> Semester	5 <sup>th</sup> Semester	6 <sup>th</sup> Semester	7 <sup>th</sup> Semester	8 <sup>th</sup> Semester
Tuition Fee	70500	70500	77500	77500	85500	85500	95000	95000
Development Fee	5000	5000	5500	5500	6000	6000	6500	6500
Institute Exam Fee	6000	6000	6500	6500	7000	7000	7500	7500
<b>Sub-Total</b>	<b>81500</b>	<b>81500</b>	<b>89500</b>	<b>89500</b>	<b>98500</b>	<b>98500</b>	<b>109000</b>	<b>109000</b>
Hostel Seat Rent, Electricity and Transport etc.	16000	16000	21000	21000	23000	23000	25000	25000
<b>G. Total</b>	<b>97500</b>	<b>97500</b>	<b>110500</b>	<b>110500</b>	<b>121500</b>	<b>121500</b>	<b>134000</b>	<b>134000</b>

Additional amount to be paid at the time of admission:	
(i) Admission Fee (One time only)	Rs.15,000.00
(ii) Caution Money (One time only-Refundable)	Rs.10,000.00
<b>Sub-Total</b>	<b>Rs. 25,000.00</b>

#### Notes:

1. Hostel mess charges will be approximately Rs.3,000/- to Rs. 3,500/- per month.
2. In addition to the above, students will also be required to deposit Hostel Caution Money (One Time only - Refundable) of Rs.5,000/- and suitable mess advance at the beginning of each semester, which will be adjusted against their mess charges / expenditure. For the session 2021-22, this mess advance will be Rs. 20,000/- [Total of Rs. 25,000/-].  
**Hostel Caution Money (One Time only – Refundable) and Hostel Mess Advance (each semester) are payable through SBI Collect in favour of “BIT Welfare Society”.**
3. Pay Institute fee (for 1<sup>st</sup> semester), using ICICI Payment Gateway through debit / credit card and net banking of any nationalized bank. [URL of payment gateway will be shared in applicant email ids during admission].
4. Students will be expected to provide themselves with stationery and textbooks, etc, as prescribed for different subjects.
5. The Institute reserves the right to revise the fees and other charges at any stage.
6. For rules regarding refund of fees on withdrawal, please see separate Notice on Notice Boards.

## 7. Placements

BHMCT graduates are placed in reputed Hotels, Fine Dining Restaurant Chains, Travel & Tour Management Companies, Airlines, International Cruise Liners and Retail sectors.

Our pass-out students are working in world class companies like - Taj Group of Hotels, Oberoi Group of Hotels, The Leela Group of Hotels, The Park Group of Hotels, ITC Group of Hotels, Domino's, Specialty Restaurant Ltd., Cox & Kings, Reliance Retail etc. Some of our students are also rendering their service in overseas hotels and airlines like St. Regis, Aspen, USA, Lake Austin Spa Resort, Texas, USA Movenpick Group of Hotels, Doha, Premier Inn Hotels, Qatar, Hilton Group of Hotels, Abu Dhabi, Qatar Airways etc.

## 8. Co-curricular activities, Placement and Course Structure

### CO-CURRICULAR ACTIVITIES & EXTRA CURRICULAR ACTIVITIES AT THE INSTITUTE

#### Co-Curricular Activities at the Institute

The Institute provides facilities for most outdoor and indoor games and encourages general participation in all of them. We have a modern stadium for athletics and track events, a well-equipped gymnasium, and fine grounds and courts for most games including football, hockey, cricket, basketball, tennis, volleyball, badminton etc. Coaching is also available for most sports.

Any one of the following - P.T. and Games / N.C.C. / N.S.S. / Creative Arts is compulsory, and comprises one credit unit each in the first, second, third and fourth Semesters of the B.Tech., BHMCT, B.Pharm. and B.Arch. courses. Grades are assigned at the end of each Semester based on performance and / or written and practical tests.

#### CREATIVE ARTS



Art speaks where words are unable to explain. Art is a diverse range of human activities in creating visual, auditory or performing artifacts which make us learn a lot. Students who opt for Creative Arts as their co-curricular subject attend a number of theory classes in literature and fine arts as well as stage performances, etc. They are exposed to different aspects of Creative Arts in their first and second semesters and can opt for a special subject of interest in their third and fourth semesters.

**Creative Arts, Mesra** is dedicated to fostering a passion for the Arts by providing exceptional instruction in visual and performing arts to a diverse population of students. By offering opportunities for innovative learning, performance and morals, Creative Arts and its dedicated faculty strive to instil a life-long desire for creative expression. The department seeks to inspire, enrich and connect individuals within the community through the expression of art.

The Department has two sub-sections- Fine arts and Music.. The students of fine arts have been given training in Pencil Sketching, Charcoal Painting, Black Ink, Water Colour, Dry Pastel, Oil painting and various other craft works. Whereas the Music students have been briefed about both Western and Indian Music, and are taught ragas, Ghazals, Prabhat Sangeet, Thumris, Folk Music and various

instruments like tabla, guitar etc. The Students are also given workshops in both the fields from time-to-time by distinguished artists from all over India.

The department has offered various platforms to our budding artists to showcase their talent and prove their mettle.



#### NCC



The 3 Jharkhand Composite (Technical) Company unit of the National Cadet Corps, which is stationed on campus, imparts training to the students, and prepares them for the "B" and "C" Certificate Examinations which enhance in the performance of the student's placement and landed him /her with a recruiter. A small

firing range adjacent to the unit enables cadets to practice in the operation of firearms. They also have access to the firing ranges of the local Army units. Cadets are required to attend camp once a year. It imparts NCC training to

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the cadets in terms of classes on various subjects like: - Drill, Weapon Training, Field & Battle Craft, Map reading & also trains the cadets in live firing and obstacle training on campus for the 'B' & 'C' certificates exams. Cadets are also required a camp once a year. Various N.C.C Scholarships are also availed by the unit students.

### Physical Training & Games



Students who opt for P.T. & Games have access to all required facilities. Classes are held once weekly where the students have sessions in exercises and various games under supervision of trained Instructors.



### NSS



The National Service Scheme provides students an opportunity to understand social problems and perform useful social work. The teachers concerned interact with the students to explain such problems, say of sanitation awareness in a nearby village, encourage discussions and ideas about how to tackle the same, and supervise visits to the village where the students discuss the problems with the villagers and actively participate in the implementation of the solutions. The N. S. S. students have also organized blood donation camps in a nearby village and run a night school for the mess servants of the Institute hostels.



## Extra-Curricular Activities at the Institute

Since the first day of the Institute, it has comprehensive facilities for most outdoor sports and games and a host of extracurricular activities, so necessary for the overall and healthy development of young people and encourages participation in all of them. We have a beautiful sports complex with a modern stadium for track and field events, a well-equipped gymnasium with a modern multi-gym, a spacious new indoor badminton stadium, and fine grounds and courts for football, hockey, cricket, kabaddi, khokho, basketball, tennis, volleyball, badminton, etc. Coaching is also available for most sports.



Drama competitions, music competitions and annual student festival - BITOTSAV are conducted on a regular basis. Traditional festivals celebrated with devotion are Saraswati Puja and Viswakarma Puja. The students also organize "Guru ka Langar" on the occasion of the birthday of Guru Govind Singh.

The Institute teams have regularly participated at student festivals and competitions all over the country, including those and ISM Dhanbad, Rotary performed creditably music, drama, fine arts,



held by IT-BHU, various IIT's, BITS Pilani International, etc where they have and bagged awards in various events like literary events, etc.



There are also a large number of Student Societies and Clubs, which provide for a great variety of extra-curricular activities and provide platforms for students to nurture their hobbies and other creative talents for relaxation and entertainment. These Societies and Clubs include: Dramatics Society, UNESQO Club, News and Publication Society (NAPS), Music Club, Fine Arts Society, Photographic Society, Students Chapter of the Institute of Engineers (IE), Students Chapter of IEEE, Students Chapter of IEE to name a few.

The Institute has hosted various Inter-University meets and tournaments at the National and Zonal levels in athletics, tennis, basketball, badminton, volleyball, football and hockey. Institute teams also visit other host Universities to participate in such tournaments. It is worth mentioning that our students have won laurels at National and International events too. The Institute has also hosted various Inter-

University cultural meets, such as: Inter-University East Zone Drama Festival - 1993 Inter-University National Youth Festival - 1996 Inter-University East Zone National Youth Festival - 2006



## Course Structure

NEW COURSE STRUCTURE with effective from July 2018- Based on CBCS system & OBE model Recommended scheme of study								
Semester of Study (Recommended)	LEVEL	Category of course	Course Code	Subjects	Mode of delivery & credits L-Lecture; T-Tutorial; P-Practical			Total Credits C- Credits
THEORY					L (Periods/week)	T (Periods/week)	P (Periods/week)	C
FIRST	First	FS Foundation Sciences	HM101	Food Science and Nutrition (FSN)	2	0	0	2
	First	HMCC Hotel Management Core Course	HM102	Food Production Foundation -I	3	1	0	4
			HM103	Food and Beverage Service - I	3	1	0	4
			HM104	Foundation Course in Room Division - I	3	0	0	3
	First	MC Mandatory Course	MC 101/102/103/104	Choice of: NCC/NSS/PT & Games/ Creative Arts (CA)	0	0	2	1
	LABORATORIES							
	First	HMCC Hotel Management Core Course	HM105	Food Production Foundation Practical -I	0	0	6	3
			HM106	Food and Beverage Service Practical - I	0	0	3	1.5
			HM107	Foundation Course in Room Division Practical - I	0	0	3	1.5
	TOTAL (Theory + Labs)					11 hrs = 11 Cr.	2 hrs = 2 Cr.	14 hrs = 7 Credits
THEORY					L (Periods/week)	T (Periods/week)	P (Periods/week)	C
SECOND	First	GHMC General Hotel Management Course	HM108	Business Computing	3	0	0	3
	First	HMCC Hotel Management Core Course	HM109	Food Production Foundation -II	3	1	0	4
			HM110	Food and Beverage Service - II	3	1	0	4
			HM111	Foundation Course in Room Division - II	3	0	0	3
	First	MC Mandatory Course	MC 105/106/107/108	Choice of : NCC/NSS/PT & Games/ Creative Arts (CA)	0	0	2	1
	LABORATORIES							
	First	GHMC General Hotel Management Course	HM112	Business Computing Practical	0	0	3	1.5
	First	HMCC Hotel Management Core Course	HM113	Food Production Foundation Practical -II	0	0	6	3
			HM114	Food and Beverage Service Practical - II	0	0	3	1.5
			HM115	Foundation Course in Room Division Practical - II	0	0	3	1.5
TOTAL (Theory + Labs)					12 hrs = 12 cr.	2 hrs. = 2 cr.	17 hrs = 8.5 credits	22.5
GRAND TOTAL FOR FIRST YEAR								42.5

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THEORY					L (Periods /week)	T (Periods /week)	P (Periods/ week)	C	
THIRD	Second	GHMC General Hotel Management Course	HM201	Introduction to Tourism, Travel and Hospitality Industry	3	0	0	3	
	Second	HMCC Hotel Management Core Course	HM202	Food Production Operation - I	3	1	0	4	
			HM203	Food and Beverage Service - III	3	1	0	4	
			HM204	Accommodation Operation - I	3	0	0	3	
			HM205	Front Office Operation - I	3	0	0	3	
	Second	MC Mandatory Course	MC 201/202 /203/20 4	Choice of : NCC/NSS/ PT & Games/ Creative Arts (CA)	0	0	2	1	
	<b>LABORATORIES</b>								
	Second	HMCC Hotel Management Core Course	HM206	Food Production Operation Practical - I	0	0	6	3	
			HM207	Food and Beverage Service Practical- III	0	0	3	1.5	
			HM208	Accommodation Operation Practical - I	0	0	3	1.5	
HM209			Front Office Operation Practical -I	0	0	3	1.5		
<b>TOTAL (Theory + Labs)</b>					<b>15 hrs. = 15 cr.</b>	<b>2 hrs = 2 Credit</b>	<b>17 hrs= 8.5 Credits</b>	<b>25.5</b>	
THEORY					L (Periods /week)	T (Periods /week)	P (Periods/ week)	C	
FOURTH	Second	GHMC General Hotel Management Course	HM210	Basic Accounting	3	0	0	3	
	Second	HMCC Hotel Management Core Course	HM211	Food Production Operation -II	3	0	0	3	
			HM212	Food and Beverage Service - IV	3	0	0	3	
			HM213	Accommodation Operation - II	3	0	0	3	
			HM214	Front Office Operation - II	3	0	0	3	
	First	FS Foundation Sciences	CE101	Environmental Science	2	0	0	2	
	Second	MC Mandatory Course	MC 205/206 /207/20 8	Choice of : NCC/NSS/ PT & Games/ Creative Arts (CA)	0	0	2	1	
	<b>LABORATORIES</b>								
	Second	HMCC Hotel Management Core Course	HM215	Food Production Operation Practical - II	0	0	6	3	
			HM216	Food and Beverage Service Practical- IV	0	0	3	1.5	
HM217			Accommodation Operation Practical - II	0	0	3	1.5		
HM218			Front Office Operation Practical -II	0	0	3	1.5		
<b>TOTAL (Theory + Labs)</b>					<b>17 hrs. = 17 cr.</b>	<b>0</b>	<b>17 hrs= 8.5 Credits</b>	<b>25.5</b>	
<b>GRAND TOTAL FOR SECOND YEAR</b>								<b>51</b>	

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THEORY					L (Periods /week)	T (Periods /week)	P (Periods/ week)	C
FIFTH	Third	GHMC General Hotel Management Course	HM301	Industrial Training (18 WEEKS)	0	0	0	20
<b>TOTAL (Industrial Training)</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>
THEORY								
SIXTH	Third	FS Foundation Sciences	HM306	Diet Therapy	2	0	0	2
		OE Open Elective *	*	Open Elective I	3	0	0	3
	Third	GHMC General Hotel Management Course	HM307	Hotel Marketing	3	0	0	3
			HM308	CRM in Hospitality Industry	3	0	0	3
	First	HSS Humanities & Social Sciences	MT123	Business Communication	2	0	2	3
	Third	PE Program Elective #	#	Program Elective I	3	0	0	3
			#	Program Elective II	3	0	0	3
	<b>LABORATORIES</b>							
Third	GHMC General Hotel Management Course	HM317	Personality Development Lab	0	0	3	1.5	
Third	PE Program Elective #	#	Program Elective III	0	0	3	1.5	
<b>TOTAL (Theory + Labs)</b>					<b>19 hrs = 19 Credits</b>	<b>0</b>	<b>8 hrs= 4 Credits</b>	<b>23</b>
<b>GRAND TOTAL FOR THIRD YEAR</b>								<b>43</b>
THEORY					L (Periods /week)	T (Periods /week)	P (Periods/ week)	C
SEVENTH	Fourth	GHMC General Hotel Management Course	HM401	Tourism Operation	2	0	2	3
	Fourth	HSS Humanities & Social Sciences	HM402	Professional Practice Law& Ethics	2	0	0	2
	Second	MC Mandatory Course	MT204	Constitution of India	2	0	0	0
	Fourth	PE Program Elective #	#	Program Elective IV	3	0	0	3
		OE Open Elective *	*	Open Elective II	3	0	0	3
			*	Open Elective III	3	0	0	3
			*	Open Elective IV	3	0	0	3
	<b>LABORATORIES</b>							
Fourth	PE Program Elective #	#	Program Elective V	0	0	3	1.5	
<b>TOTAL (Theory + Labs)</b>					<b>18 hrs = 16 Credits</b>	<b>0</b>	<b>5 hrs= 2.5 Credits</b>	<b>18.5</b>



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THEORY								
EIGHTH	Fourth	Program Core	HM 400	Research Project / Industry Internship	0	0	0	12
TOTAL								12
GRAND TOTAL FOR FOURTH YEAR								30.5
TOTAL CREDITS								167
* Students of BHMCT program will opt Open Elective offered by other departments.								
# Students may opt program electives (PE) from the list provided.								
<b>Note:</b> As MOOC is offered under OE, it does not add up to the total credits independently								

### OPEN ELECTIVES (OE)\* OFFERED FOR LEVEL 1-4

OE / LEVEL	Code no.	Name of the OE subjects	Prerequisites Subjects with code	L	T	P	C
2	HM224	Retail Management	NIL	3	0	0	3
3	HM322	Hospitality Marketing	NIL	3	0	0	3
3	HM323	Tourism Management	NIL	3	0	0	3
3	HM324	Consumer Behavior	NIL	3	0	0	3
3	HM325	Hotel Entrepreneurship	NIL	3	0	0	3
3	HM326	Event Management	NIL	3	0	0	3

**\* OPEN ELECTIVES: Offered to the students of other UG programs**

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**PROGRAM ELECTIVES (PE)\*  
OFFERED FOR LEVEL 1-4**

PE / LEVEL	PE	Code no.	Name of the PE subjects	(Prerequisites - Nil for all the subject) Corequisites Subjects with code	L	T	P	C
3	PE I	HM309	Advance Indian Cuisine	HM318 Advance Indian cuisine Practical	3	0	0	3
3		HM311	Advance Food and Beverage Service	HM319 Advance Food and Beverage Service Practical	3	0	0	3
3		HM313	Front Office Management - I	HM314 Front Office Management - II HM320 Front Office Management Practical	3	0	0	3
3		HM315	Accommodation Management - I	HM316 Accommodation Management - II HM321 Accommodation Management Practical	3	0	0	3
3	PE II	HM310	Food Production and Bakery Management	NIL	3	0	0	3
3		HM312	Food and Beverage Control	NIL	3	0	0	3
3		HM314	Front Office Management - II	HM313 Front Office Management - I HM320 Front Office Management Practical	3	0	0	3
3		HM316	Accommodation Management - II	HM315 Accommodation Management - I HM321 Accommodation Management Practical	3	0	0	3
3	PE III	HM318	Advance Indian Cuisine Practical	HM309 Advance Indian Cuisine	0	0	3	1.5
3		HM319	Advance Food and Beverage Service Practical	HM311 Advance Food and Beverage Service	0	0	3	1.5
3		HM320	Front Office Management Practical	HM313 Front Office Management - I HM314 Front Office Management - II	0	0	3	1.5
3		HM321	Accommodation Management Practical	HM315 Accommodation Management - I HM316 Accommodation Management - II	0	0	3	1.5
4	PE IV	HM403	International Cuisine	HM407 International Cuisine Practical	3	0	0	3
4		HM404	Food and Beverage Management	HM408 Food and Beverage Management practical	3	0	0	3
4		HM405	Advance Front Office Management	HM409 Advance Front Office Management practical	3	0	0	3
4		HM406	Advance Accommodation Management	HM410 Advance Accommodation Management practical	3	0	0	3
4	PE V	HM407	International Cuisine Practical	HM403 International Cuisine	0	0	3	1.5
4		HM408	Food and Beverage Management practical	HM404 Food and Beverage Management	0	0	3	1.5
4		HM409	Advance Front Office Management practical	HM405 Advance Front Office Management	0	0	3	1.5
4		HM410	Advance Accommodation Management practical	HM406 Advance Accommodation Management	0	0	3	1.5
<b>* PROGRAM ELECTIVES: Offered to the students of BHMCT program</b>								

## Minor in HMCT

NEW COURSE STRUCTURE with <i>effective from July 2018- Based on CBCS system &amp; OBE model</i> <i>Recommended scheme of study</i>								
Semester of Study (Recommended)	LEVEL	Category of course	Course Code	Subjects	Mode of delivery & credits <i>L-Lecture; T-Tutorial; P-Practical</i>			Total Credits <i>C- Credits</i>
<b>FIFTH</b>	<b>Seco nd</b>	<b>Minor #</b>		THEORY	L <i>(Periods / week)</i>	T <i>(Periods/we ek)</i>	P <i>(Periods/ week)</i>	C
			HM219	Fundamentals of Hospitality & Tourism	2	0	0	2
			HM220	Food Production	3	0	0	3
			HM221	Food & Beverage service	3	0	0	3
<b>LABORATORIES</b>								
			HM222	Food Production Practical	0	0	3	1.5
			HM223	Food & Beverage service Practical	0	0	3	1.5
TOTAL (Theory + Labs)					<b>8 hrs = 8 Credits</b>	<b>0</b>	<b>6 hrs= 3 Credits</b>	<b>11</b>
<b>SIXTH</b>	<b>Thir d</b>	<b>Minor #</b>		THEORY	L <i>(Periods / week)</i>	T <i>(Periods/we ek)</i>	P <i>(Periods/ week)</i>	C
			HM302	Front Office	3	0	0	3
			HM303	Accommodation Operation	3	0	0	3
<b>LABORATORIES</b>								
			HM304	Front Office Practical	0	0	3	1.5
			HM305	Accommodation Operation Practical	0	0	3	1.5
TOTAL (Theory + Labs)					<b>6 hrs = 6 Credits</b>	<b>0</b>	<b>6 hrs= 3 Credits</b>	<b>9</b>
<b>Total Credits</b>								<b>20</b>
<b># Minor in HMCT: Offered to students of other UG Programs to earn Minor in HMCT</b>								

## 9. Syllabus for Written Test / Online Test

Sr. No	Section Name	Syllabus	Number of Questions
1	English Language	Sequence of Sentences, Comprehension, Synonyms, Fillers, Antonyms, Idioms and Phrases, One Word Substitution & Common Errors.	25
2	Numerical and Data Analysis	HCF and LCM, Number System, Profit and Loss, Percentage, Time, Speed and Distance, Average, Simple Interest, Plane Geometry, Ratio and Proportion, Data Sufficiency & Data Interpretation.	25
3	Reasoning and Intelligence	Classification, Analogy Test, Coding-Decoding Test, Series Test, Alphabet Test, Direction Test, Comprehension of Ranks, Blood Relations Test, Image Test, Cube and Dice, Counting of Figures Test, & Miscellaneous Test.	25
4	General Knowledge	Geography, Indian History, Indian Economy, Indian Polity, General awareness, General Science, Business Awareness.	25

## 10. Life on Campus

The campus at BIT Mesra is a microcosm of a world in itself. It is not just enough to say that students find here a home away from home, for campus life for a BIT-ian is definitely a lot more. It is actually an involved experience, the essence of which becomes the steering force for many BIT alumni in the years thereafter - in other words, it's simply great!

One can feel the transition palpably the moment the University grounds are entered. The proximity of two rivers makes the sprawling green campus even more beautiful and an idyllic option for youngsters to hang out in. It is almost surprising how the campus is always alive with activity long outside the 'toil and trouble' induced by a comprehensive academic curriculum.

BIT's academic programs are conceived with industry needs in mind and are constantly evolving with every advancement in respective fields. The campus is equipped with state-of-the-art central facilities including an extensive library that is a model in its kind. Apart from these each department is supported by lecture halls, research and training laboratories, workshops and other learning facilitators.

Being a fully residential campus, living and learning go hand-in-hand at BIT Mesra with a wide array of co-curricular activities, hobbies and interactive clubs and societies to choose from. The surest way to merge naturally with BIT's close-knit community is to participate in its proactive social forums and programs that cater to diverse interest groups. In addition to day-to-day events, BIT also holds annual fests on an extravagant scale that are very famous and popular with contemporary fest-hopping crowds.

### Students Clubs and Societies

Students Clubs and Societies constitute the core of BIT's campus experience and reflect the quality of excellence outside academic spheres. They serve as common forums to share and promote resources in diverse areas of interest.

Student activity hubs enhance learning by developing valuable personality traits and skills that aid their classroom training. While some bodies provide a strong platform to budding professionals for applying their classroom learning, others are vehicles for showcasing talent and connecting like-minded people. Students clubs and societies are also an excellent platform of interaction between existing students, eminent alumni and professionals in related areas of interest and of building networks while exploring career opportunities.

BIT students also represent world-renowned organizations like UNESCO, SPIC-MACAY and ROTARACT and are proactively involved in their activities.

### Clubs and Societies at BIT

- Audio Visual Educational Club (AVEC)
- Bhartiya Sahitya Parishad (BSP)
- Music Club
- Highlander Adventure Club (HAC)
- Engineering Society
- Indian Association for College Going Scientists (IACGS)
- Institute of Electrical Engineers
- Institute of Electrical & Electronics Engineers
- Mechanical Engineering Society
- Organising Body of Students Of Architecture (OBSA)
- Photographic Society

## Sports Facilities

BIT campus life accommodates a prolific range of co-curricular activities as part of its daily routine. Apart from ensuring the physical wellbeing of students, it is also essentially a way of life for BIT-ians and helps them come together on numerous occasions in a spirit of healthy rivalry and true sportsmanship. Whether it is a casual face-off between friends, intra-college championships or inter-college tournaments organized on a grand scale, students of BIT have proved their worth in the field of sports time and again.

The Department of Physical Education and sports regularly organizes training camps and courses and is well equipped with appropriate facilities.

### BIT's Games and Sports Complex includes:

- Gymnasium
- Stadium for Track & Field events
- Cricket, football and hockey grounds
- Basketball, Volleyball, Tennis and Badminton courts
- Kho - Kho and Kabaddi grounds

## Campus Facilities

The well-appointed campus facilities at BIT Mesra serve the manifold needs of BIT community life. It is accepted here that exploring the full potential of student life needs to incorporate parallel methods of learning with provision for complete self-expression.

BIT Mesra is a fully residential campus, providing accommodation to approx. 3200 undergraduate and postgraduate students and 2000 members of the faculty and staff. The main building accommodates lecture halls, research and training laboratories, library, administrative offices etc. covering an area of 30,000 sq. mtrs while the workshop annexure has a covered area of 4,000 sq. mtrs. The laboratories and offices of the Department of Space Engineering & Rocketry comprise a sub-campus that is some distance away from the main building for reasons of security.

The campus has vast expanse of green dotted with facilities for cultural, recreational and sports activities. The campus is in every sense a melting pot for diverse interests, influences and cultures that blend to create the unique strength that represents BIT Mesra.

## Residential Campus

The Institute is completely residential with eleven hostels for boys and three separate ones for girls. All student lodging houses are spacious and beautifully laid out amidst a lot of greenery.

Each male-student is provided with well-furnished single-accommodation while girls share their accommodation in spacious and adequately furnished rooms. Individual rooms are constructed in a row with a wide veranda for common use running along the length of passage. Common facilities at the hostel include dining halls and common rooms with provision for several indoor games. The reading room in each hostel subscribes to a large number of magazines, periodicals and newspapers. The entertainment hall in each hostel has a colour television set. Each hostel has an independent mess, completely run and managed by the students themselves.

The hostels are a hub of leisure activities. Students are encouraged to pursue a wide range of extracurricular activities and hobbies in their free time and events both entertaining and competitive are arranged quite frequently. Inter-hostel tournaments of indoor and outdoor games, quizzes, competitions and adventure trips are very popular at BIT Mesra.

The 'Hostel Night' organized by resident students is a memorable yearly event where students interact with the faculty members amidst cultural programs and a lot of fun in a shared mood of festivity.

### Other Facilities at the BIT Campus

In addition to on-campus hostel arrangements, students have access to plenty of facilities for learning, recreation as well as sports activities within the grounds of BIT Mesra. The stately campus is self-contained in every sense with well-thought out provisions appointed for every need of the campus residents, be it the students, faculty or other staff members.

Facilities include two auditoriums that can accommodate as many as 2,500 people. This is an ideal venue for cultural events organized by the student community. The Institute has a well-appointed Gymnasium, indoor game facilities and extensive playgrounds for pursuing various outdoor sports. The campus also has two canteens and several other eating options within the premises. As young people mostly prefer to hang out in groups, all the campus eateries are very popular gathering zones. In addition, the Institute maintains three Guest Houses for accommodating guests appropriately.

The Campus has a Shopping Complex and consists of the Co-operative Stores in addition to the stationery shop, tailoring units, cafeterias etc. These provide for the daily requirements of the campus of nearly 5,000 residents. The construction of a full-fledged Marketing Complex and Cooperative Book Store to meet the growing needs of the Campus has recently been completed. Apart from this, the campus also houses a railway reservation counter and post office for the benefit of the residents.

Significant is the on-campus dispensary that provides for several diagnostic procedures and preventive & curative treatments. Emergency cases that require more specialist attention in intensive care facilities are referred either to the local Rajendra Institute of Medical Sciences, Ranchi or to Apollo Hospital Erba, also in Ranchi. A Doctor from the campus Health Centre accompanies the patient in case of an emergency. The Institute maintains a liaison with the doctors of these two hospitals. The campus Dispensary-cum-Health Centre also provides free treatment and supply of medicines to residents of local villages in the region.

## 11. Discipline, Rules and Regulations, Hostel, and Medical Examination

**Institute Rules & Regulations:** For details of Institute rules and regulations, please see booklet provided at the time of admission.

### Discipline

The Institute places a very high emphasis on discipline of students both inside and outside the campus. Students must abide by the Institute and Hostel rules and agree to conform to the rules and regulations enforced from time to time. They must not do anything either inside or outside the Institute that will interfere with its orderly governance, discipline and image. Students must attend lectures, tutorials and practical classes regularly. A minimum attendance of 75% in lectures, tutorials and sessionals for each subject is essential for appearing in the Semester Examinations. Thus, students should attend all theory and laboratory classes from the first day of the academic year. In case of absence due to unavoidable circumstances, students are advised to take prior permission from the Dean / Head. In case of absence due to illness, students will have to produce a Medical report signed by attending Physician / Surgeon with an application from their parents or guardians. In such a case, parents/guardians or Hostel Warden should inform the authorities immediately. Students should strike a proper balance between extracurricular activities and academic requirements. A student's participation in extra-curricular activities should not be allowed to interfere in his/her academic schedule.

During teaching hours, the main lobby, the library, the corridors of the Institute and the area surrounding the Institute are to be observed as silence zones. Students must not cause any disturbance / obstacle in these zones. Students must not indulge in any kind of misconduct or indiscipline or anti-social activities within or outside the campus. Students must not form a group causing any hindrance to the academic and administrative activities of the College. Those found doing so will be punished and strict disciplinary action will be taken by the authorities. Students shall not damage the property of the Institute. Cost of such damage will be recovered from students, parents/guardians of the students.

Students must always carry their Identity Card and produce it on request. In case of loss or damage of Identity Card, the concerned authorities should be informed immediately.

Students are not permitted to enter and use the laboratory / workshop / sports ground if they do not wear appropriate dress. For example, they should enter the laboratory only with apron, cap or mask as instructed. Students should park their cycles in an orderly manner at the cycle stands. Students should follow the rules of the Hostel Mess / Canteen. Students are advised to read the Notice Boards regularly.

Students are strictly prohibited from possessing or consuming spirits, tobacco products and narcotic drugs either within or outside the campus, and if found violating this will be rusticated immediately, without warning.

Ragging in any form inside or outside the campus is strictly prohibited by law. Any students found ragging other students will be summarily expelled from the Institute and dealt with as per the directive of Hon. Supreme Court/Hon. High Court.

**Each student must read the “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009” on the UGC website. Each student admitted to any of the Institute's Programs must submit the two completed affidavits [one from candidate and one from parents] at the time of admission. [for details, please refer Annexure -I].**

### Hostel

All students are required to reside in one of the Institute Hostels, to which they are allotted, and must take food along with other inmates of the hostel in the common Mess. There are separate hostels for girl students.



### **Medical**

All selected students will be required to undergo medical examination by a Medical Officer of the Institute and their admission is subject to being found medically fit for the Program. Therefore, candidates, for their own satisfaction, are advised to get themselves examined by a registered medical practitioner.

The Institute at Mesra is located in a spacious green campus. There are small forests with a large number of trees - mostly sal trees which are native to Chotanagpur. These sal trees and a number of other trees and plants have their flowering season during mid-February to early April, and this sometimes leads to a large pollen content in the air. It has been noted that some people who are allergic or susceptible to pollen from these sal trees / other plants may develop some health problems / breathing problems or their existing problems may be aggravated during these weeks, as also during some other months of the year when other plants flower. Thus, such candidates who are known to be sensitive or susceptible to pollen from trees or other plants are required to get allergy tests done / take advice from their physicians / a specialist before taking admission at Birla Institute of Technology, Mesra, Ranchi.

### **Applicability of Regulations for the time being in force, Disclaimer and Legal Jurisdiction:**

#### **In Force**

Notwithstanding the nature of a Program spread over more than one academic year, the regulations in force at the time a student joins a Program shall hold good only for the examinations held during or at the end of the semester. Nothing in these regulations shall be deemed to debar the Institute from amending the regulations subsequently and the amended regulations, if any, shall apply to all students old or new, as specified therein.

#### **Disclaimer**

The statements made in this Information Brochure and all other information, contained herein are believed to be correct at the time of publication. However, the Institute reserves the right to make at any or without notice, changes in and additions to the regulations, conditions governing the conduct of students, requirements for degree, fees and any other information, or statements contained in this Information Brochure. No responsibility will be accepted by the Institute for hardship or expense encountered by its students or any other person for such changes, additions, omissions or errors, no matter how they are caused.

#### **Legal Jurisdiction**

All disputes will be subject to jurisdiction of the Civil Courts at Ranchi city only.

## Annexure -I

### Procedure for submission of Anti-ragging Affidavit [during admission]

#### How can fill Online affidavits and Why?

1. It is mandatory for every student and his/her parents to submit an anti-ragging affidavit at the time of admission. These are UGC's regulations.
2. It is the order of the Hon. Supreme Court that contact details of students must be collected from these affidavits and stored electronically at a central location.

#### It is a simple procedure comprising 3 steps

##### Step 1: Log on to

[www.ANTIRAGGING.in](http://www.ANTIRAGGING.in)

or

[www.AMANMOVEMENT.org](http://www.AMANMOVEMENT.org)

Click on the button called 'On line affidavits'

**Step 2:** Fill in the information as desired and submit the form.

**Step 3:** On successful completion you will receive affidavits, both for Students and Parents, through E-mail.

##### Note:

- If you do not have an E-mail address, please create one before you fill an affidavit forms.
- If your mother or father or guardian does not have a phone, or a mobile phone or email then please give the numbers / email of their friends or relations or neighbors.
- If you do not have a mobile number, then please give the mobile number of your friend in the Institute.

After filling this form successfully, you will receive the Student's Anti Ragging Affidavit and the Parents Anti Ragging Affidavit in your Email. Please print both the Affidavits, sign them yourself, request your parents to read the details and request them to sign their affidavit and then submit both during admission.